

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 67
FOR THE PERIOD 1 SEPTEMBER 2007 TO 31 DECEMBER 2007**



Please note key decisions nos. 2246 – 2258 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at democracy.enfield.gov.uk.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 993 Authority to expend monies from the Repair & Maintenance (R&M) fund on various works to the multi-storey car park at Claverings Industrial Estate.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Sep 2007	Part 1 & 2 (Para 3)	Lower Edmonton	Facilities Management – Various meetings/discussions leading to formal agreement that this project is to proceed [ongoing]	Principal Building Surveyor Asset Review Tel: 020 8379 3075 david.jack@enfield.gov.uk	The 04/05 approved Repair & Maintenance Programme
* KD 1017 Allocation of Local Area Agreement delivery funding.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Sep 2007	Part 1	All Wards	Enfield Partners Panel – Meeting on 18 April 2006 LAA Statutory Officers Group – Meeting in May 2006 Councillor Lavender – Report and meeting in early May 2006	Director of Performance, Partnership & Policy Tel: 020 8379 4968 ann.pennell@enfield.gov.uk	Cabinet report on 26 April 06 requesting delegated authority for allocation Cabinet report - Enfield's Local Agreement, 8 February 06 Cabinet report - Enfield's Local Public Service Agreement, 8 February 2006

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* KD 1019 Allocation of Neighbourhood Renewal Funding.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Sep 2007	Part 1	All Wards	Enfield Partners Panel – Meeting on 18 April 2006 LAA Statutory Officers Group – Meeting in May 2006 Councillor Lavender – Report and meeting in early May 2006	Director of Performance, Partnership & Policy Tel: 020 8379 4968 ann.pennell@enfield.gov.uk	Cabinet report on 26 April 06 requesting delegated authority for allocation Cabinet report - Enfield's Local Agreement, 8 February 2006 Cabinet report - Enfield's Local Public Service Agreement, 8 February 2006

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<p>* KD 1026 Approval to deliver a heating and hot water service replacement programme at the Exeter Road estate.</p> <p>The contract to be awarded during 2007, to improve the energy efficiency of the housing stock and address non-decency and potential maintenance liabilities of electrical under floor heating, to an estimated total cost of £1,400,000.00 inclusive of fees.</p>	Cabinet Member for Housing	Not before 3rd Sep 2007	Part 1	Ponders End	<p>Tenants – Individual consultation on inclusion and timing of works and arrangement of any new installations. Undertaken through dwelling specific inspections and meetings. Programme of consultation to be rolled out in accordance with planning of the package of work. [June/July 2006 – March 2007]</p> <p>Estate Officers – Advised of dwellings proposed to receive upgrades and methodology behind the selection. Updates on progress proposed in accordance with planning the package of work. [June / July 2006 to completion of works and defects liability period]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield</p>	<p>Project Management Files</p> <p>Housing Engineering Services Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 1094 Bycullah Road Estate - Kitchen and Bathroom Renewals. Approval to accept a tender in respect of one contract covering kitchen and bathroom renewals and associated works to various properties on the Bycullah Road Estate including Bycullah Road – Flats, Chase Green Avenue, Elizabeth Avenue – Sheltered and Elizabeth Avenue – Houses to address non-decency. The scheme to be referred to as Bycullah Road Estate – kitchen and bathroom renewals.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>Highlands</p>	<p>Residents – meetings/open days with product samples / correspondence re proposals / info. packs / individual surveys by contractor prior to works commencing / feedback and satisfaction surveys on completion [June 05 to completion]. Community Housing Partnership – consultation at meetings / updates [Sept 04 to completion]. Resident Assns – advised of proposed works & updated at meetings. District Housing Office – consulted on proposals / updated at meetings / aid in consultation process [June 05 to completion].</p>	<p>Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2062 Approval to accept tenders submitted for the collaborative working for painting and repairs.	Cabinet Member for Housing, Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 2 (para 3)	All Wards	Residents – FECA and resident representatives were part of the working group and interview and quality assessment process [Jan 2005 – Dec 2006]	Acting Technical Coordinator Tel: 020 8379 6790 peter.camm-jones@enfield.gov.uk	Repairs Centre Working Files
* KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas.	Cabinet Member for Environment and Street Scene	Not before 3rd Sep 2007	Part 1	All Wards	Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007]	Team Leader Conservation Tel: 020 8379 3865 MIKE.BROWN@enfield.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2099 Authority for the Comprehensive Development Initiative (CDI) Phase 1 to proceed, in accordance with Cabinet report dated 5 April 2006.	Cabinet Member for Housing	Not before 3rd Sep 2007	Part 1	Edmonton Green; Enfield Highway; Enfield Lock; Highlands; Jubilee; Lower Edmonton; Southgate Green; Turkey Street; Upper Edmonton;	Local residents - consultation meetings in neighbourhoods [Feb 03 – Oct 04] Local residents - consultation connected with planning applications [Dec 04 – June 05]	Senior Project Manager Tel: 020 8379 3129 mike.plant@enfield.gov.uk	Cabinet Report No 193, 24.11.04 : Report back on CDI Phase 1 consultation Delegated decision 12.3.04: CDI Phase 1 - Award of preferred bidder status Cabinet Report No 155, 5.11.03: Disposal of CDI Phase 1 Sites Cabinet Report No 331, 26.4.06: Update on progress on CDI Phase 1
* KD 2101 Award of contract for Multi Functional devices, replacing current photocopy contract with Panasonic.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Sep 2007	Part 2 (Para 3, as amended)	All Wards	Service Group - FMLG / Training sessions / Staff Matters [Jan – March 07]	Head of Facilities Tel: 020 8379 3004 deborah.palmer@enfield.gov.uk	OCG framework agreements & corporate procurement Corporate Procurement & FM Files Serco output print reports

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2119 Lift Modernisation Programme - Report on progress, and pre-tender estimate and selection of tenderers for phase 2.	Cabinet Member for Housing	Not before 3rd Sep 2007	Part 2 (Para 3)	All Wards	Residents, FECA – Newsletters, open meetings [Feb 07 – Ongoing]	Project Manager Tel: 020 8379 4327 richard.quinton@enfield.gov.uk	Project Management Files

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<p>* KD 2128 Approval to accept a tender in respect of one contract covering 267 Council owned properties borough wide, for window and door renewal works. Addresses included in the contract as follows: Highfield Road, Hood Avenue, The Limes Avenue, Cowper Gardens, Arbour Road, Brookfields, Church Lane, Curzon Avenue, Eastbournia Avenue, Falcon Road, Gatward Green, Oakhurst Road, Ordnance Road, Park Road, Platts Road, Roedean Avenue, Seaton Road, Sebastopol Road, The Ride, Tillotson Road, Brick Lane, Carterhatch Lane, Comreddy Close, Great Cambridge Road, Turkey Street, Capel Road, Worcester Avenue, Pentrich Avenue and Severn Drive.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>Bush Hill Park; Chase; Edmonton Green; Enfield Highway; Enfield Lock; Haselbury; Highlands; Lower Edmonton; Ponders End; Southbury; Town; Turkey Street; Upper Edmonton;</p>	<p>Residents – Meetings & open days. Correspondence re works & programme. Info packs prior to works commencing. Individual surveys of properties by contractor. Feedback & satisfaction surveys Resident Assocs – Advised of works & updated at meetings District Housing Offices – Consulted on proposed works from inception stage & involved in development of scope of works. Updates at meetings on progress & programme / aid in the consultation process [Dec 06 – Completion]</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2130 Cuckoo Hall Lane Estate window renewal and external refurbishment works. Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs and redecorations, communal lighting upgrade</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>Jubilee</p>	<p>Tenants – Scheme consulted & approved through the Eastern District Community Housing Partnership. Estate wide consultation through Steering Group and residents reps in line with the ‘Framework for Residents Participation in Major Works Projects’. Leaseholders – in line with statutory requirements. Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind selection. Updates on progress. [Nov 05 to completion of works and defects liability period]</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Construction Technical Services</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2139 Approval to the Fire Prevention Programme 2007/08.	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 3rd Sep 2007	Part 1	All Wards		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.

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<p>* KD 2153 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works within EN1 & EN2 - Package 1</p> <p>Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	Cabinet Member for Housing	Not before 3rd Sep 2007	Part 1	Bush Hill Park; Chase; Grange; Highlands; Jubilee; Southbury; Southgate; Town; Turkey Street;	Residents (tenants & leaseholders) – Meetings/open days with product samples; correspondence; info. packs, individual surveys of properties by Contractor prior to works; satisfaction surveys on completion [Aug 07 to completion] Community Housing Partnership – Consultation at meetings and regularly updated [Aug 07 to completion] Resident Associations – Advised of proposed works and updated at meetings [Aug 07 to completion] District Housing Office – Consulted on proposed works and updated at regular meetings on progress and programme [Aug 07 to completion]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield	Project Management Files

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* KD 2161 To agree the core funding of £160k for EBRA and a grant of £15k S106 money from IKEA towards the implementation of the Safer Town Centres project.	Director of Environment, Streetscene & Parks	Not before 3rd Sep 2007	Part 1	All Wards	N/A	Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	EBRA's Business Plan Expenditure Profile for Safer Town Centres Plan

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<p>* KD 2163 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works - Gordon Hill Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>Chase; Highlands; Town; Turkey Street;</p>	<p>Residents (tenants & leaseholders) - Meetings/open days. Correspondence re works & programme. Info packs. Surveys of properties by contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation undertaken at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at regular meetings on progress & programme. Aid in consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield</p>	<p>Project Management Files</p>

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<p>* KD 2164 Approval to tender and delegated authority to accept tenders in respect of contract for Decent Homes Works - Southbury Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>Bush Hill Park; Grange; Southbury;</p>	<p>Residents (tenants & leaseholders) - Meetings & open days. Correspondence re works & prog. Info packs prior to work. Surveys of properties by Contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at meetings on progress & programme. Aid in the consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield</p>	<p>Project Management Files</p>

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* KD 2175 Authority to expend monies from the Repair and Maintenance (R&M) fund on replacement of Humidifiers at the Civic Centre.	Director of Finance & Corporate Resources	Not before 3rd Sep 2007	Part 1	All Wards	Facilities Management - Various meetings/discussions leading to formal agreement that the project is to proceed.	Building Surveyor Tel: 020 8379 3075 keith.dyke@enfield.gov.uk	The 07/08 approved Repair and Maintenance Programme
* KD 2179 To agree the Heritage Lottery Fund management plan for Pymmes Park.	Cabinet Member for Environment and Street Scene	Not before 3rd Sep 2007	Part 1	Edmonton Green	Friends of Jubilee Park - Copied content of management plan for comment [30 May – 15 June 2007]	Acting Assistant Director - Parks & Open Spaces Tel: 020 8379 3751 ray.brewer@enfield.gov.uk	Contract signed with Heritage Lottery Fund dated 26 January 2000
* KD 2183 To approve a pre-tender estimate for the supply and installation of cold water supply booster pump sets to 14 medium to high-rise blocks of flats. And to delegate authority to the Director of Performance, Partnership and Policy to accept a tender that does not exceed the pre-tender estimate by more than 5%.	Cabinet Member for Housing	Not before 3rd Sep 2007	Part 2 (Para 3)	Edmonton Green; Upper Edmonton;	Residents of the blocks - Letters and notices [May 2007 to Autumn 2007]	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	Exempt information (Para 3)

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* KD 2195 Approval to the tender to for the rebuilding of the kitchen at Cuckoo Hall Primary School.	Cabinet Member for Education, Children's Services, Director of Education, Children's Service & Leisure	Not before 3rd Sep 2007	Part 1 & 2 (para 3)	Jubilee		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	None.
KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
KD 2203 Creation of a framework of accommodation suppliers to meet the Council Statutory duties towards homeless households	Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 1	Bowes		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan

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* KD 2210 To agree the restructure of the Health and Adult Social Care Department.	Cabinet Member for Adult Social Services, Cabinet Member for Housing, Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 1	Does Not Apply	N/A	Assistant Director Strategy and Resources Tel: 020 8379 5298 annie.callanan@enfi.eld.gov.uk	None.
* KD 2213 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 3rd Sep 2007	Part 1	All Wards	N/A	Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfi.eld.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2233 To agree this draft for internal / external consultation : the draft strategic framework for implementing the white paper 'Our health, our care, our say: a new direction for community services'.</p> <p>Also incorporating the joint commissioning intentions.</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Service users, carers, LBE staff, Health staff & independent sector colleagues – Workshop [6/11/06] LBE staff, Health staff & independent sector colleagues – Meetings [22/9/06 – 30/4/07] Service users, carers, LBE staff, PCT staff, independent & voluntary sector organisations – Summary of consultations [Dec 06 – Jan 07] Staff groups across Health & Social Care – Individual interviews with key senior officers / Group interview sessions [Jan – Feb 07] Staff groups across Health & Social Care – Care group workshops & meetings [Feb – Mar 07]</p>	<p>Special Projects Manager Tel: 020 8379 4176 mame.gyang@enfield.gov.uk</p>	<p>White Paper - 'Our health, our care, our say: a new direction for community services'</p> <p>Care closer to home - developing a strategic framework for community based health and social care in Enfield, report of 6/11/06 workshop</p> <p>Outcomes of strategic framework building block meetings</p> <p>Joint commissioning intentions - Internal summary document</p> <p>Joint commissioning intentions - Internal reference document</p> <p>Joint commissioning intentions - appendices to the reference document</p>

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*KD 2234 Extension of Care Management Contract at Honeysuckle House with Care UK to enable a full tendering exercise to be undertaken.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 2 (Para 3)	Does Not Apply	LBE officers – Meetings [Aug 04 – Aug 05] Service users & families – Written communication & meetings [Aug 05 – Aug 06] Current contractor – Meetings [July 05 – Aug 06]	Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk	<p>Reports 1323 & 1323a re awarding contract - Social Services Panel, 8/2/96</p> <p>Action taken under Delegated Authority Part 2 1999-2000 - 'Renewal of Care Management Contract', 2/8/99</p> <p>Portfolio Decision 17/12/02 - To receive Revenue Grant</p> <p>Report 322, Cabinet, 26/3/03 re option to extend care management agreement</p> <p>Operation decision 9/8/04 to extend the care management agreement to enable a future options appraisal to be undertaken</p> <p>Adults Social Services procurement files</p>

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KD 2235 Award of contract for nursing care provision at Elizabeth Lodge.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 2 (Para 3)	Does Not Apply	Current Contractor – Meetings & written communication [2006 – 2007] Enfield PCT – Meetings & written communications [2005 – 2007] LBE officers – Meetings [2005 – 2007]	Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk	Delegated Authority Report, July 2007 Various letters with PCT
*KD 2236 To seek approval for the allocation of £7,093,849 in ring fenced pooled LAA funding to council services.	Deputy Leader and Cabinet Member for Finance and Resources, Director of Performance, Partnership and Policy	Not before 3rd Sep 2007	Part 1	All Wards	N/A	LAA Performance Manager Tel: 020 8379 3792 joanne.stacey@enfield.gov.uk	None.

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*KD 2242 Signing of a three-year contract between the London Borough of Enfield and Westminster Drug Project to provide Substance Misuse Criminal Justice Services.	Director of Health & Adult Social Care	Not before 3rd Sep 2007	Part 1	All Wards	Drug Action Team Board and partners: Metropolitan Police Service, London Probation, LBE, Primary Care Trust - Drug Action Team Board Meetings [Nov 06 – Feb 07] Criminal Justice Drugs Board - Board meetings [Nov 06 – Feb 07]	Young People's Substance Misuse Commissioner Tel: 020 8345 4637 annie.walker@enfield.gov.uk	Delegated Authority Report
*KD 2243 Creation of integrated support teams across the four Children's Area Partnerships.	Cabinet Member for Education, Children's Services	Not before 3rd Sep 2007	Part 1	All Wards	Consultation with Trade Unions, Staff, Legal & Finance [July 07]	Assistant Director Children's Access and Support Tel: 020 8379 3233 karen.fletcherwright@enfield.gov.uk	None.

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<p>KD 2252 Based on the results of a public consultation exercise on proposals to introduce an area wide traffic management scheme in the Palmerston Road Area of Bowes Park, the report will seek the required approval to implement the proposed scheme.</p> <p>The proposals, which have been amended in response to the consultation comprise various traffic calming and management measures including one way roads, textured surfacing and raised entry treatments. A decision is also required to undertake further consultation with regard to the Traffic Management Orders necessary to implement certain aspects of the project.</p>	Cabinet Member for Environment and Street Scene	Not before 3rd Sep 2007	Part 1	Bowes	Local Community Leaders - Two key stakeholder meetings, several focus group meetings, area wide consultation exercise and a two day public exhibition - 20/7/05 - On-going	Section Manager, Traffic & Transportation Tel: 020 8379 3550 liam.mulrooney@enfield.gov.uk	Consultation documents and responses.

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<p>KD 2253 To approve a borough –wide scheme for the replacement of the shower cubicles and to seek delegated authority to the Director of Performance, Partnership and Policy to accept tenders that do not exceed the pre-tender estimate by more than 5%.</p> <p>Projects to be reported individually against this key decision within an anticipated funding budget of £655,000 inclusive of fees and work costs.</p>	Cabinet Member for Housing	Not before 3rd Sep 2007	Part 1	All Wards	Residents – Letters, and individual direct consultation with the residents – Aug 07 – Autumn 07. Social Services at Home, Occupational Therapy Service – Direct Briefing – Sept 07 - Ongoing	Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk	Housing Project Management Files Design Consultant Files

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<p>KD 2254 To approve a programme of bathroom and associated works to Westcroft Close, John Adams Court, Len Warren House, Newstead House and William House.</p> <p>To seek delegated authority to the Director of Performance, Partnership and Policy to accept a tender that does not exceed the pre-tender estimate(s) by more than 5%.</p> <p>Projects to be reported individually against this key decision within an anticipated funding budget of £1.025M inclusive of fees and work costs.</p>	Cabinet Member for Housing	Not before 3rd Sep 2007	Part 1	Bowes; Edmonton Green; Lower Edmonton; Turkey Street;	Residents – Letters – Aug 07 – autumn 07 Sheltered Housing Officers – Direct Briefing – Aug 07 - Ongoing	Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk	Housing Project Management Files Design Consultant Files
<p>KD 2255 Approval to the terms of the settlement with Equion, the Council's PFI provider on outstanding contract issues.</p>	Cabinet Member for Education, Children's Services	Not before 3rd Sep 2007	Part 1 & 2 Para 3	Bowes; Haselbury; Turkey Street;	Headteachers and Governors of Starks Field Primary and Tottenhall Infants Schools. The Principal and Governors of Lea Valley High School - Meetings with Schools.	Assistant Director Resources Tel: 020 8379 4928 jennifer.hill@enfield.gov.uk	Reports to Capital Programme Board

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<p>KD 2256 Enfield has been allocated a Big Lottery grant of £771,485 to develop children's play provision. Approval is requested to apply for this grant.</p> <p>The application has been prepared in consultation with children, young people, residents, officers, voluntary sector and ward Councillors for Upper Edmonton. The portfolio of projects requested would provide the following:</p> <ul style="list-style-type: none"> • A new play building at Florence Hayes recreation ground in Upper Edmonton. • An enriched outside adventure playground environment at Florence Hayes. • Transport for children and young people with disabilities, special needs and young carers, to improve access to play provision across Enfield. <p>This is an exciting opportunity for developing innovative play facilities in a disadvantaged area of the borough and helps to meet many of the play needs identified by children and young people. It also contributes to "Play Matters", our strategy for developing play provision in Enfield.</p>	<p>Cabinet Member for Education, Children's Services</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>All Wards</p>	<p>1) Voluntary Sector Play providers: ECYPS and Barnados. 2) Council officers - Play Strategy Steering Group - October 2006 - 2 August 2007 and ongoing Children and young people in Upper Edmonton - Through local schools and meetings - April 2007 - June 2007 Friends of Florence Hayes recreation ground - Residents meetings at Snells Park - February 2007 - June 2007 Councillors for Upper Edmonton - Residents meetings at Snells Park - February 2007 - June 2007</p>	<p>Head of Service, Early Years, Childcare and Community Access Tel: 020 8379 3304 eve.stickler@enfield.gov.uk</p>	<p>England Children's Play Application Form & Appendices</p> <p>Architect's outline proposals and budget estimates</p>

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<p>KD 2257 To approve the contract between LBE and First Capital Connect rail company to provide CCTV monitoring facilities within the Enfield Public Safety Centre for an agreed service charge over the life of their rail franchise.</p> <p>b) To approve the necessary replacement/upgrade of EPSC control room equipment by formal tender process to accommodate FCC's requirements in which under contract FCC will pay their proportion of capital equipment costs (this is detailed in a DAR report).</p>	<p>Cabinet Member for Community Safety & the Voluntary Sector</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>Bowes</p>		<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk</p>	<p>Delegated Authority report concerning the contract between LBE and FCC</p>
<p>KD 2258 To approve a 'start report' for the Southgate Circus Improvements.</p>	<p>Cabinet Member for Environment and Street Scene</p>	<p>Not before 3rd Sep 2007</p>	<p>Part 1</p>	<p>Southgate</p>	<p>Conservation Advisory Group – Presentation to Meeting – Date TBA</p>	<p>Team Leader Conservation Tel: 020 8379 3865 MIKE.BROWN@enfield.gov.uk</p>	<p>Capital Budget 2007-08</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2116 Approval of the tender award for food items to school catering and the Civic Centre restaurant.	Cabinet	12 Sep 2007	Part 1 & 2 (Para 3)		Head Teachers – Questionnaire to assess future requirements for school catering provision [Sept – Nov 06]	Catering Services Manager Tel: 020 8379 8834 linda.j.smith@enfield.gov.uk	None.
KD 2177 Note the Council Improvement Plan quarterly monitoring report and consider the actions proposed to improve performance.	Cabinet	12 Sep 2007	Part 1	All Wards	N/A	Head of Corporate Policy Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2212 Scrutiny Annual Work Programme 2007/08. To approve, as required under the Council's Constitution, the annual scrutiny work programme for 2007/08. This will be based around the individual work programmes produced by each Scrutiny Panel. The annual work programme will be collated by the Overview & Scrutiny Committee for referral onto Cabinet and Council.</p>	<p>Cabinet Council</p>	<p>12 Sep 2007 19 Sep 2007</p>	<p>Part 1</p>	<p>Does Not Apply</p>	<p>Members, public & external stakeholders/interest groups - Consideration of Work Programmes by individual Scrutiny Panels [June – July 07] Corporate Management Board - Consideration of draft Annual Scrutiny Work Programme for 2007/08 (in advance of its referral onto Cabinet) [Aug 07]</p>	<p>Democratic Services Team Leader Tel: 020 8379 4041 james.kinsella@enfi.eld.gov.uk</p>	<p>Report to Overview & Scrutiny Committee (24 July 07) - Review of Annual Scrutiny Work Programme 2007/08 Individual Scrutiny Panel Work Programmes 2007/08</p>
<p>KD 2217 July 2007 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of July 2007 and actions needed in order to remain within the approved budget.</p>	<p>Cabinet</p>	<p>12 Sep 2007</p>	<p>Part 1</p>	<p>All Wards</p>	<p>N/A</p>	<p>Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfi.eld.gov.uk</p>	<p>Monthly monitoring returns from service groups and supporting working papers.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2222 Modernisation of services for older people with cognitive impairment. Cabinet on 18/1/07 gave permission to consult on the future of the Council's four residential homes for older people and to consider agreement for the future of the Honeysuckle House site where care is purchased to meet more specialist needs of older people with dementia and / or nursing care needs. This report advises Cabinet of the outcome of the consultation process and of the outcome of an options appraisal for the modernisation of services for older people with cognitive impairment.</p>	Cabinet	12 Sep 2007	Part 1	All Wards	<p>Residents of residential homes for older people - Meetings with groups of residents and their families; presentation; feedback forms; letters; emails. Relatives of residents of residential homes for older people – As above. Staff of residential homes for older people - Meetings with staff; feedback forms; discussions with trades unions. Local NHS organisations - Presentation to older peoples partnership board; presentation to local capacity planning meeting; membership of project board/team. Local voluntary sector - As above plus presentation to specially convened meeting. [Feb – Jul 07]</p>	<p>Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk</p>	<p>Cabinet Report 18/01/07 on Modernising Dementia Services</p> <p>Modernising Dementia Services - Needs Analysis</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2240 Approval to site development strategy for Hazelwood Infants & Junior and Highfield Primary Schools.	Cabinet Council	12 Sep 2007 19 Sep 2007	Parts 1 & 2 (Para 3)		Headteachers & Governors of Hazelwood and Highfield Schools and Ward Members – Meetings with Council officers [March 07 – Ongoing]	Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk	Briefing paper to ECSL Capital Board, 21/5/07
KD 2245 To agree the budget and scope of SAP / MSS / ESS projects. SAP is the name of the Council's computer system dealing with Finance, HR and Payroll. MSS stands for Manager's Self Service. ESS stands for Employee's Self Service. These are a new element of SAP for Enfield allowing Managers and Employees greater access to both enter and extract data.	Cabinet	12 Sep 2007	Part 1	All Wards	Internal consultation with user departments [July 07]	Head of Finance/Financial Reporting Tel: 020 8379 4710 john.jossa@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2248 Delivering the Vision for the Upper Lee Valley, North London Waterside	Cabinet	12 Sep 2007	Part 1	Edmonton Green; Enfield Highway; Enfield Lock; Jubilee; Lower Edmonton; Ponders End; Upper Edmonton;	Internal Consultation – Draft Report 30 July – 6 August	Head of Economic Development Tel: 020 8379 3779 john.haslem@enfield.gov.uk	Consultants Report by Akronym commissioned by North London Strategic Alliance - June 07 Partnership Infrastructure for the Regeneration and Delivery of the Vision of the Upper Lee
KD 2173 Food Safety Service Plan 2007/8.	Council	19 Sep 2007	Part 1	All Wards	Consumers of goods and services; Business; Health, advisory and enforcement agencies; Dti - Service website and circulation. [1 June – 30 June 07]	Environmental Health - Team Leader Tel: 020 8379 3677 carol.collins@enfield.gov.uk	Food Standards Agency Framework Agreement on Local Authority Food Law enforcement

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation.	Local Development Framework Cabinet Sub-Committee	24 Sep 2007	Part 1	Grange; Highlands; Southbury; Town;	As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005) London Borough of Enfield Statement of Community Involvement (2006)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2072 To approve the Core Strategy Preferred Options Report for the first formal stage of public consultation.</p> <p>The Planning and Compulsory Purchase Act (2004) requires the Council to replace its Unitary Development Plan with a Local Development Framework (LDF). The Local Development Scheme (LDS) sets out the programme for LDF and includes the commitment to prepare a Core Strategy. This will set out the vision for the future development of the Borough until 2017 and the core policies for delivering this vision.</p>	<p>Local Development Framework Cabinet Sub-Committee</p>	<p>Not before 24th Sep 2007</p>	<p>Part 1</p>	<p>All Wards</p>	<p>As set out in the Statement of Community Involvement – Preparation of the Core Strategy Preferred Options will involve public consultation which will be undertaken in line with the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]</p>	<p>Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk</p>	<p>London Borough of Enfield Local Development Scheme (2005)</p> <p>London Borough of Enfield Statement of Community Involvement (2006)</p>
<p>KD 2204 Review of the Council's existing housing allocations policy</p>	<p>Director of Health & Adult Social Care</p>	<p>Not before 1st Oct 2007</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms</p>	<p>Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk</p>	<p>Community Housing Services Service Centre Plan</p> <p>Housing Scrutiny Panel Minutes</p>

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* KD 2127 To approve amendment to existing Section 31 Agreement with Enfield Primary Care Trust (EPCT) to establish an Integrated Community Learning Difficulties service.	Cabinet	10 Oct 2007	Part 1	All Wards	Learning Difficulties Partnership Board – Partnership Board Meeting [April 2006 – 5 Feb 07]	Programme Director Health & Social Care Integration Tel: 020 8379 3950 robert.lee@enfield.gov.uk	Minutes and working papers of the Learning Difficulties Partnership Board and the Learning Difficulties Integration Steering Group and Subgroups

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KD 2199 Approval of a Strategy to develop Sensory Impairment Services in Enfield	Cabinet	10 Oct 2007	Part 1	All Wards	<p>Service users with Sensory Impairment and carers in Enfield – Interviews (March 05)</p> <p>Specialist Sensory Impairment Community & Voluntary Organisations in Enfield – Interviews (Jan 06 – April 06)</p> <p>Staff in Adult Social Care, partners in health, voluntary/independent sector and services users and carers – Copies in various formats to all know users with sensory impairment. Workshops & Presentations (Aug 06 – Nov 06)</p> <p>Staff in Adult Social Care, partners in health, voluntary/independent sector and services users and carers – Copies in various formats to all know users with sensory impairment. Workshops & Presentations (Feb 07 – June 07)</p>	<p>Assistant Team Manager - Adult Disability Services Tel: 020 8379 8087 matt.white@enfield.gov.uk</p>	<p>Sensory Impairment Service Review - April 2006</p> <p>Draft Strategy to develop Sensory Impairment Services in Enfield - February 2007</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2218 August 2007 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of August 2007 and actions needed in order to remain within the approved budget.	Cabinet	10 Oct 2007	Part 1	All Wards	N/A	Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers
KD 2251 School and Children's Services sites: re-development proposal	Cabinet	10 Oct 2007	Part 1	All Wards	All Schools and services affected by proposals – Meetings and joint workshops – Sep 05 - Ongoing	Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk	Cabinet Report on 5/5/04 - Provision of Additional Secondary School Places Council Budget Report 15/2/07 para 9.20
* KD 2142 To agree those issues necessary to enable the ALMO to go live following the funding announcement by Central Government eg. Section 27 agreement.	Cabinet	31 Oct 2007	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Borough Secretary Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

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<p>KD 2250 To receive and note the findings in the Commission for Social Care Inspection (CSCI) report following the inspection of services for older people in Enfield June 2007</p> <p>To agree the action plan that is proposed to address each recommendation in the report. This action plan has already been endorsed by the CSCI</p>	Cabinet	31 Oct 2007	Part 1	All Wards	<p>Older Peoples Service - Older Peoples management team - Regular inspection project meetings – a forum for the team to actively contribute to the self assessment process - Council and PCT officers - Via formal staff briefings, management and staff team meetings, via e-mail updates and e-mail requests for feedback.</p> <p>CSCI - Service users, carers, service providers (voluntary and independent sector and other Council departments) and care management officers – Questionnaires - Fieldwork – including: visits to individual service users and carers, service user and carer focus groups, group interviews with officers and service providers</p>	<p>Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk</p>	<p>Self assessment report of older peoples services – produced by Enfield Council</p> <p>CSCI report – Inspection of Service for Older People, London Borough of Enfield, June 2007</p>

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KD 2249 The Making of 3 Compulsory Purchase Orders for Housing Purposes	Cabinet Council	21 Nov 2007 23 Jan 2008	Part 1	All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	<p>Enfield's Empty Property Strategy, agreed by Council on 26 March 1997. Enfield's Use Of Compulsory Powers report, 15 Oct 2003. Housing Act 1985, Housing Act 2004. Planning And Compulsory Purchase Act 2004. Local Authorities (Capital Finance) Regulations 1997. ODPM CPO Circular 06/2004.Acquisition of Land Act 1981. Putting Enfield First 2007/2010.</p> <p>Dpt for Communities and Local Government green paper Homes for the future: more affordable, more sustainable, July 2007. North London Sub-Region Empty Property Strategy 2006/08.Compulsory Purchase Orders For Empty Properties, North London Sub-Region, 11 Feb 2006.</p>